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Grading is considered a positive tool to indicate achievement and development in each class or subject in which a student is enrolled. The Board of Education recognizes that the classroom teacher has the primary responsibility to evaluate students and determine student grades.

The School District grading systems will be designed to improve student achievement and reflect student's mastery of the course objectives and appropriate standards. The building principals of each school and the teachers in each school shall establish the grading systems to be used. Classroom teachers shall evaluate students and assign grades according to the grading system established at the administrative and/or building level. Persons in parental relation to a student shall be provided a written report card at least four (4) times a year at the secondary level and three (3) times per year at the elementary level regarding their child's progress. The use of marks and symbols will be appropriately explained. Grading will not be used for disciplinary purposes, i.e., reducing grade for an unexcused absence, although a lower grade can be given for failure to complete assigned work or for lack of class participation.

All students may also be expected to complete the assigned class work and homework as directed. Students are also expected to participate meaningfully in class discussions and activities in order to receive course credit. If work is missed due to absence, the student is expected to make up the work. The student and/or the person in parental relation should discuss with the student's teacher an appropriate means of making up the missed work. Every effort will be made to provide students with the opportunity and assistance to make up all work missed as a result of an excused absence from class. Teachers are expected to provide students with prompt feedback on assignments and assessments and will promptly post all grades to the student management system utilized by the School District.

The professional judgment of the teacher will be respected. Once a grade is assigned to a student by a teacher, the grade may only be changed by the Building Principal in the event there is a typographical or mathematical mistake and only after consultation with the classroom teacher. In the event a grade is changed, the Building Principal will notify the classroom teacher and will provide the classroom teacher of the reason for such change. In addition, the Building Principal will notify the Superintendent of Schools of the grade change, including the reason(s) for the grade change.

Cross-ref: 5100 Attendance  
5300 Code of Character, Support and Conduct  
Ref: Education Law §1709(3);  
8 NYCRR 1003.(b)(2); 100.4(d)(1); 100.5(a)(4); 100.5(b)(5); 100.5(c)(5)

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