

Dear South Woods Parents/Guardians,

Virtual Parent-Teacher Conferences will be held on **February 7th from 5:00 PM - 8:00 PM and February 15th from 5:00 PM - 7:00 PM**. These online conference sessions are reserved for those parents wishing to meet virtually with individual teachers regarding any concerns about their child's progress at this point in the school year.

We will continue to use the online platform [Teacher Reacher](#) for conference booking. Please make sure that you have an account and are able to log in. If you need assistance, you may follow this [Teacher Reacher Tutorial](#).

The window to book conferences **will open on January 29th at 10:00 AM and will close on February 6th at 12:00 PM for the February 7th conferences and February 14th at 12:00 PM for the February 15th conferences.**

We will use **Google Meet** to conduct our conferences. Once you have booked your conference, a link will be automatically added to your scheduled appointment time. Return to Teacher Reacher at the time of each appointment to click the unique link to join. All conference attendees will enter a "virtual waiting room." The teacher will admit you at the time of your conference. **Please be sure that you are in a safe location that allows you to have a private conversation about your child.**

Each family may make no more than one appointment per child with each teacher, and we ask for your cooperation in maintaining the five-minute appointment time. You may also make appointments with our related service providers via Teacher Reacher. If you would like to make an appointment with your child's guidance counselor, our psychologist or social worker, please contact the guidance department at 516-364-5638 or email Ms. Hintz at phintz@syossetschools.org. Should a convenient appointment date and time not be available, parents are welcome to confer with teachers/providers by phone or in writing.

Please note that the online gradebook is currently unavailable and will remain closed until report cards are posted.

We will send our more news and notes in our upcoming February mailing! We thank you for your continued partnership.

Sincerely,

Ms. Burget