

October 10, 2023 @ 3:00 PM

Dear South Woods Parents/Guardians,

Virtual Parent-Teacher Conferences will be held on **November 7th from 8:00 AM - 2:00 PM and November 8th from 5:00 - 8:00 PM**. These conference sessions are reserved for those parents wishing to meet with individual teachers regarding any concerns about their child's progress at this point in the school year.

We will continue to use the online platform [Teacher Reacher](#) for conference booking. **All parents must verify and/or create an account in order to begin the appointment booking process.** Please make sure that you have an account and are able to log in. Here are the [account setup instructions](#).

The window to book your virtual conferences **will open on October 24th at 10:00 AM and will close on November 6th at 12:00 PM.**

We will use **Google Meet** to conduct our fall conferences. Once you have booked your conference, a link will be automatically added to your scheduled appointment time. Return to Teacher Reacher at the time of each appointment to click the unique link to join. All conference attendees will enter a "virtual waiting room." The teacher will admit you at the time of your conference. **Please be sure that you are in a safe location that allows you to have a private conversation about your child.**

Each family may make no more than one appointment per child with each teacher, and we ask for your cooperation in maintaining the five-minute appointment time. You may also make appointments with our related service providers via Teacher Reacher. If you would like to make an appointment with your child's guidance counselor, our psychologist or social worker, please contact Ms. Patricia Hintz at 516-364-5638 or you can email her at phintz@syossetschools.org.

Should a convenient appointment date and time not be available, parents are welcome to confer with teachers/providers by phone or in writing. We thank you for your continued partnership.

Sincerely,

Ms. Burget