

**Minutes of
Advisory Committee for Finance
Syosset CSD**

November 28, 2018
6:29 pm South Woods

Present:

Board of Education representatives:
Andrew Feldman

Staff:

Dr. Thomas Rogers, Superintendent
Dr. Patricia Rufo, Asst. Superintendent for Business

Community Members:

Dale Predmore
Michele C. Yen

Absent:

Board of Education representatives:
Christopher DiFilippo
Chris Ulrich

Staff:

Community Members Absent:

Digant Bahl
Wendy Levit
Jack Ostrick
Dr. Robert Schultz
Trish Sergi
Bill Weiner

Dr. Rufo provided Budget Communication Brochures issued for the past budgets for review.

Dr. Rufo discussed how the Wincap accounting system now has a full year of data and can be used in preparing the budget - a sample of the reports available was reviewed. In prior years the District Budget required the use of spreadsheets to facilitate presentation, because the old system was not capable of the same functionality. Dr. Rufo indicated that the new system will be useful in uploading the annual financial report to the State (ST-3).

The new requirement for cost by school buildings is due in July 2019 for the 2019-2020 Budget and in December 2019 for the 2018-2019 Actual Expenditures. The District is addressing the issue of allocating central cost to the individual schools. Dr. Rogers discussed how this requirement came about because of the desire to have equity in the City schools.

We will discuss the Draft Budget for Administration and Capital at our next meeting.

Dr. Rogers gave us a Phase 2 Construction update. We reviewed the Capital Construction Project Summary Milestones document, which can be found on the District website under Facilities Improvement Plan.

We are canceling the December 19th meeting so our next meeting will be January 17th at 6:15pm at South Woods.

The meeting concluded at 7:04 pm.

Respectfully submitted,

Michele Calen Yen